



The effective date of this policy is October 1, 2023.

## Online Privacy Policy

Royal Nanny College, a subsidiary of Privus Education Group SL (LTD), provides the following information relating to your privacy when using websites associated with Royal Nanny College. This privacy policy covers all Royal Nanny College websites unless otherwise indicated on a specific website.

### Online Privacy Notice

This Online Privacy Notice is relevant to the information that we collect when you visit Royal Nanny College's main website and other websites that we own or control and link or refer to this Privacy Notice. This Notice explains how this information is processed, as well as the choices available to you regarding the use of the information you provide.

Unless specified on a particular Site, Royal Nanny College, a subsidiary of Privus Education Group SL ("Royal Nanny College"), is the data controller for all information gathered under this Notice. Contact information for Royal Nanny College can be found at the conclusion of this Notice.

This Notice does not pertain to information collected from or about current or former employees, contractors, or volunteers as part of their affiliation with Royal Nanny College.

### Personal Information we collect and process

When you access or use our Sites, we might collect and process various types of information from you.

- **Personal Information** is any detail that can reasonably identify you. If you are in the European Economic Area (EEA), Personal Information encompasses all Personal Data as defined under EEA regulations.
- **Sensitive Personal Information** includes specific categories of Personal Information (e.g., racial or ethnic origin, political views, religious or philosophical beliefs, trade union membership, genetic and biometric data, health data, and data concerning a person's sex life or sexual orientation) that the law offers enhanced protection for.

# Cookie Policy

This Cookie Policy applies to the cookies we use when you visit Royal Nanny College's main website and other websites we own or control and link or refer to this Cookie Policy.

## Cookies

A cookie is a compact data file stored on your computer by websites you visit. It facilitates the interaction between the user and the website, optimizing the user experience by recalling certain stored information. Additionally, cookies can transmit portions or all of the stored data to other websites accessed by the user or even to third-party entities.

## Classifications of Cookies

- **Third-party Cookies:** These are set by domains other than the one the user is currently visiting.
- **Session Cookies:** These are temporary and track user actions during a particular browser session. Once the browser is closed, these cookies are automatically deleted.
- **Permanent Cookies (Persistent Cookies):** These cookies remain stored on the user's device for a predetermined duration and are activated each time the user revisits the website that generated the cookie.

## Our Use of Cookies

At Royal Nanny College, we employ third-party, session, and persistent cookies, along with related technologies, to gather non-personal, aggregate data about the usage patterns of our site visitors. This aids in enhancing user experience by remembering users and their set preferences during subsequent visits. While some cookies vanish when you shut your browser, others remain until they reach their expiration date or are manually deleted. For a comprehensive understanding of cookies, you can explore

[www.allaboutcookies.org](http://www.allaboutcookies.org).

In our commitment to improving user experience, we might permit select third parties to set cookies via our sites. This helps us gain deeper insights into site usage and user behavior, and it also allows for tailored advertising. It's worth noting that these third-party entities might track a user's online behavior across various websites beyond our control.

## Managing Cookies

If you opt to reject or disable cookies via your browser settings, this might affect essential cookies needed for our Sites. As a consequence, certain sections or functionalities of our Sites might be inaccessible or not work optimally for you. By default, our Sites will dispense cookies upon your entry, unless your browser settings have been tweaked to decline them. For guidance on modifying cookie settings tailored to your browser, kindly refer to the details laid out in this cookie policy.

## **Usage of Google Analytics**

Royal Nanny College leverages Google Analytics to refine our site operations, collate demographic insights, and oversee our site's activity levels. For a comprehensive understanding of how Google employs data from websites that collaborate with it, kindly visit <https://www.google.com/policies/privacy/partners/> or any subsequent URL that Google might release in the future. If you wish to halt Google Analytics from collecting data during your site visits, you can download and install a specific browser plugin from this link: <https://tools.google.com/dlpage/gaoptout?hl=en>.

## **Sharing your Personal Information**

We share your data internally at Royal Nanny College to facilitate and manage the purposes listed above. This includes third parties whom Royal Nanny College engages to process your Personal Information on our behalf for the purposes stated above. Royal Nanny College may also share your personal data with government and law enforcement agencies or regulators to 1) comply with a legal or regulatory requirement; 2) enforce our terms of use or other policies; or 3) pursue available legal remedies or defend against legal claims. Other third parties as you may so request as permitted by this and other Royal Nanny College policies and applicable laws and regulations. Royal Nanny College will not sell any personal information to third parties for their use in direct marketing, advertising, or promotion of their products or services.

## **International Transfer of Personal Information**

Personal information provided to us by users outside of the United States may be transferred to other countries where data protection laws may differ. By giving us your information, you acknowledge that your information will be transferred and processed on servers in such countries. However, we will take all reasonable steps to protect your privacy in accordance with the applicable data protection laws.

## **Collection of Generic Information**

We gather generic, non-personal data like browser types and site navigation patterns. This data, consolidated in an aggregated manner, aids us analytically. By understanding user behavior, we enhance our site's browsing experience, refine content, and optimize our site's design.

## **Safeguarding Your Data**

At Royal Nanny College, the protection of your personal details is paramount. We adhere to robust security measures.

## Marketing & Communications

Any personal data you provide on our platforms, including names, addresses, and other contact details, may be harnessed by Royal Nanny College for in-house marketing, developmental initiatives, addressing queries, processing transactions, and delivering exceptional customer support. If you prefer not to receive marketing communications, simply "unsubscribe" following the steps provided in any promotional email from us.

## EEA Data Subject Rights

For individuals in the European Economic Area (EEA), you possess specific rights concerning your Personal Data, in line with applicable laws:

### 1. Right to Access

You can request an overview of your Personal Information in our custody. We'll clarify if we are processing it and furnish additional details such as its categories, origin, the rationale for processing, retention timeline, and any transfers to non-EEA regions, all within the parameters of relevant legal frameworks.

### 2. Right to Amend

If any Personal Information we hold is inaccurate, we pledge to correct it swiftly upon your request.

### 3. Right to Deletion

Under certain conditions, we'll delete your Personal Information:

- If it's not required anymore.
- If you retract the permission allowing its processing.
- If you oppose its processing and there's no prevailing valid reason to proceed.
- If it's been processed against the law.
- If we're legally mandated to erase it.
- Should we have shared your data with third parties, we'll inform them of your deletion request.

However, we might retain your data if it's vital:

- For meeting our legal duties.
- For potential or ongoing legal proceedings.
- For fraud detection and prevention.
- For public interest tasks.

### 4. Right to Limit Processing

Under specific scenarios, you can ask us to curtail processing your Personal Information:

- If you question its accuracy.
- If it's been processed unlawfully and you prefer restriction over erasure.
- If we no longer need it but you do for legal reasons.
- If you've objected to its processing, and we're assessing whether our valid reasons override yours.

## 5. Notification Rights

When possible, we'll inform you about any corrections, deletions, or restrictions applied to your data.

## 6. Right to Data Portability

Upon request, we'll supply your Personal Information in a user-friendly, machine-readable format under particular conditions.

## 7. Right to Object

If we process data based on our valid interests, you reserve the right to oppose this.

## 8. Automated Decision-making Rights

You won't be subjected to decisions (including profiling) solely based on automated processing, unless you've explicitly consented or it's essential for a contract.

## 9. Right to Withdraw Consent

You can revoke any previously granted consent. This revocation won't affect any prior data processing activities. We might still use anonymized data that can't identify you.

## 10. Right to Lodge Complaints

If our actions or responses aren't satisfactory, you can lodge a complaint or seek counsel from a regulatory authority or initiate legal action against us.

To address any queries or exercise any of these rights, please reach out to us at [privacy@royalnannycollege.com](mailto:privacy@royalnannycollege.com). We'll reply promptly in line with legal constraints. Exercising these rights is usually free of charge unless otherwise communicated.

## Document Retention

We retain your Personal Information for as long as necessary to fulfill the specific purpose for which it was gathered. We may also keep your records if legally mandated or to fulfill a legitimate interest.

## Updates to Privacy Policy

Royal Nanny College reserves the right to modify this Privacy Notice at any time. We will provide you with notice of changes to the Privacy Notice, which shall be available prior to the effective date of any notice. Your continued use of the Sites after any change in this Privacy Policy will signify your acceptance of such a change.

## Contact Information

For further details on how we collect and process your Personal Information, or if you have any complaints, please contact [privacy@royalnannycollege.com](mailto:privacy@royalnannycollege.com). If you are currently affiliated with Royal Nanny College, please contact us directly for further assistance.